

**„Safety instructions for entry into site Prunéřov“**  
**(hereinafter as „Instructions“)**

Persons performing tasks from other organizations and persons staying in the areal of KERAMOST Plc. are obliged to observe legal regulations related to work safety, fire protection and environmental protection (Labour Code, relevant laws, decrees, government orders, Fire Protection Act), and principles of safe conduct at workplace and defined work procedures so that they do not put their health and lives, and health and lives of others at risk, do not damage the environment and do not cause ecological harm.

**General principles:**

- Entering or arriving person shall report at the gatehouse and demonstrably become familiar with the “Instructions”.
- In the case of entering the production and storage areas, visitor must be accompanied by an employee of KERAMOST Plc. Accompaniment is arranged before entering or arriving with the relevant contact employee.
- Entering and arriving visitors to the quarry Černý vrch, Bezejmenný vrch, Braňany VI, Rokle, Maršov are reported to a quarry manager, mining technician or to a foreman.
- Prohibition to drink alcohol and other addictive substances. Avoid smoking except places marked as “Smoking area”.
- Prohibition of taking photos and videos
- Do not obstruct emergency, evacuation and main ways, exits and accesses to fire extinguishers, electrical switchboards and main shut-off valves (gas, water, steam etc.) with any objects or material. These areas must be always free and accessible.
- Report any injury that occurred at your presence in the areal or during performing tasks. Effectively cooperate when finding their causes, making injury reports and during further investigation.
- External employees and persons who are staying in the company areal are obliged to use protective work aids.
- The company areal is monitored by closed circuit television to supervise smooth operation, observance of the defined rules and ensuring protection of installed facilities.
- All persons are obliged to respects prohibitions of entry to areas marked by safety markings.
- If any harm occurs in the areas of KERAMOST, Plc. by the fault of external persons, the external company (e.g. a supplier, carrier) is obliged to ensure the remedy of the occurred damage, including all financial reimbursements.
- Children under 15 years are prohibited from entering the production facilities of the company.
- This is a one-time entry

**Traffic on the company roads**

- All visitors of production site are obliged to follow traffic and other signs.
- It is forbidden to place material and cargo in such a way as to make it impossible to move on roads.
- If the driver leaves the vehicle, must wear a reflective vest at the place of loading / unloading.
- Pedestrians are obliged to use the marked pavements, if they are not marked, they use the left border of the road. Vehicles move on the right side of the road.

Date:

**Familiarization performed by:**

**Name, surname, signature:** .....

**Familiar person (visitor):**

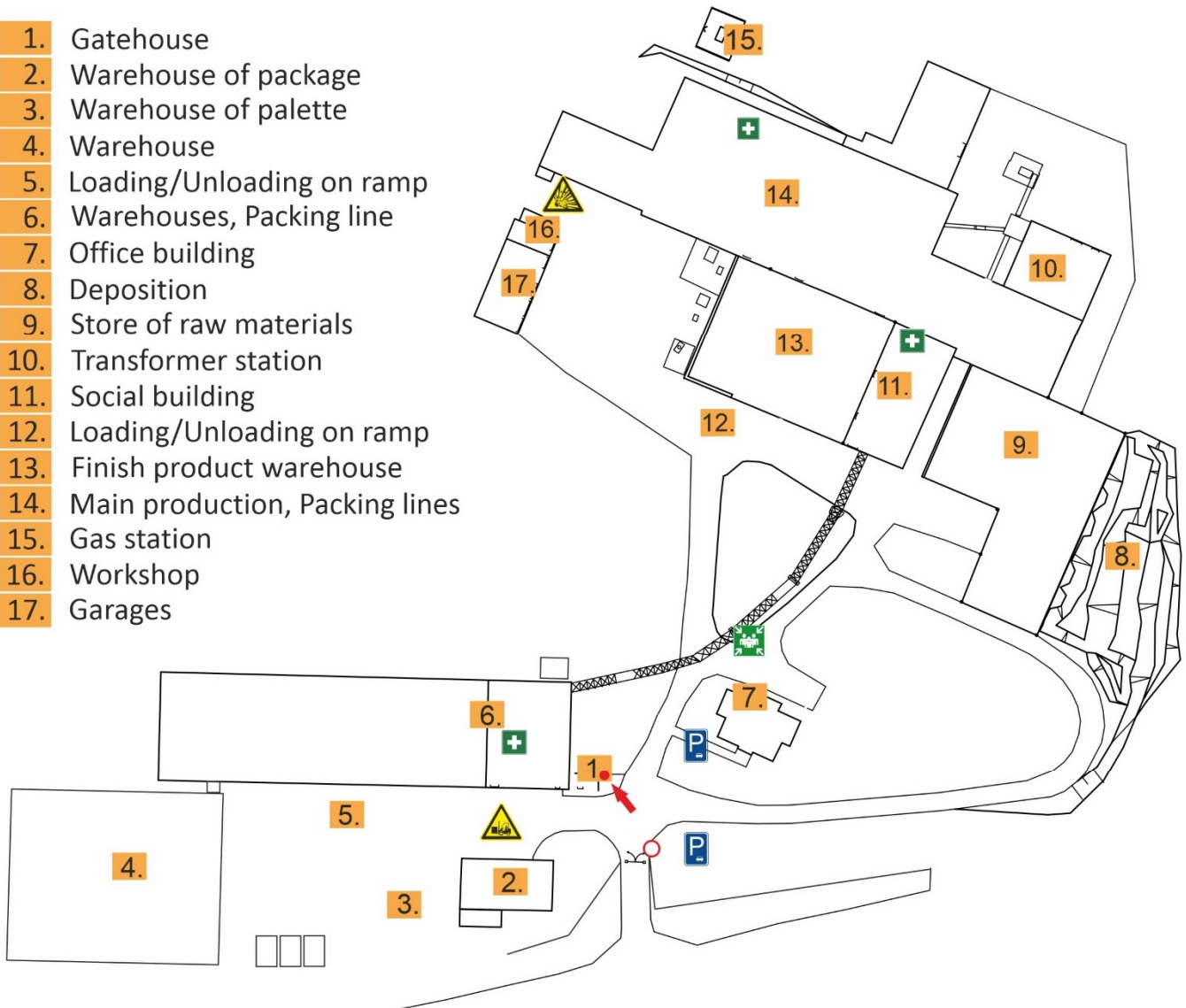
**Name, surname, signature:** .....


***You are responsible for your safety after familiarizing yourself with the “Instructions”.***

Safety instructions for entering the premises of KERAMOST, a.s." are stored at the gatehouse.

# MAP OF PLANT PRUNÉŘOV



1. Gatehouse
2. Warehouse of package
3. Warehouse of palette
4. Warehouse
5. Loading/Unloading on ramp
6. Warehouses, Packing line
7. Office building
8. Deposition
9. Store of raw materials
10. Transformer station
11. Social building
12. Loading/Unloading on ramp
13. Finish product warehouse
14. Main production, Packing lines
15. Gas station
16. Workshop
17. Garages



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|---|--|--|---|
|  | In the whole area is allowed max. speed of 10 km/h, in buildings 5 km/h. |  | No admittance authorised personnel only!  |
|  | Smoking is forbidden on the whole premise except smoking areas.          |  | Where it is requested wear protective safety helmet.                            |
|  | Making a pictures or other recording is strictly forbidden!              |  | Watch your steps!<br>Beware of forklift trucks traffic!<br>Danger of explosion! |

**Notifying system**

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|  <p>158 - Police<br/>150 - Fire brigade<br/>155 - Ambulance<br/>112 - Emergency</p> |  <p>Occupational safety and fire protection manager:<br/>+420 725 412 519<br/>Operation manager:<br/>+420 723 742 401</p> |
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|   | In case of emergency leave the building via escape routes. Help any injured persons and proceed to the assembly point immediately. |
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The "Instructions" are stored at the gatehouse for one month.